

Guidelines for citing references

References should be cited according to the *Chicago Manual of Style*, following the structure of Endnotes and List of References. Endnotes should include sources cited in abbreviated form only, while full bibliographic entries should be stated in the List of References enclosed at the end of the main text. Unpublished sources should be cited using abbreviations to indicate the names of archives and archival fonds within Endnotes and the used abbreviations should be clarified in the List of References enclosed at the end of the main text.

General instructions

- Endnote markers should be inserted into text after punctuation marks.
- Citation entries should be separated using commas in Endnotes and using full stops in the List of References.
- The abbreviation *Ibid* should be written in Italics; it should be used to provide a citation for a source that was cited in the preceding endnote, provided the said source was the only cited source in the preceding endnote.
- For sources written by one, two or three authors, the surnames of all authors should be cited in Endnotes. For sources written by four or more authors, only the first author should be cited in Endnotes, followed by the Latin abbreviation *et. al.*; all authors should be cited and separated with commas in the List of References.
- For sources published by more than one publisher, the publishers should be separated using the en dash in the List of References (–). If different, the places of publication should be coupled with respective publishers.
- For edited editions, the names of editors should be cited rather than the names of authors. In the List of References, the names of editors should be followed by the abbreviation *ed.*
- For books published in more versions (printed/electronic), the cited version should always be the one that was used in research.
- For books published in electronic versions available online, the same rules should be applied as the ones applied for printed editions.
- In the List of References enclosed at the end of the main text, the sources used in research should be cited in alphabetical order by authors' surnames and in alphabetical order by titles for sources written by a single author. If the sources don't have an author/editor, they should be cited in alphabetic order by title.
- Sources written in foreign languages or scripts should be cited in their original forms (metadata included) and listed in the List of References in alphabetical order with the rest of sources written in Croatian and in Latin script. Additional clarifications on publishers and the places and years of publication etc. should be indicated in squared brackets in the List of References.
- Archival material and professional literature should be cited in separate lists. We suggest using separate lists for published and unpublished sources, followed by the list of professional literature, but authors may also propose a more detailed classification of sources depending on the nature of sources used in research.

Examples

Books

Endnotes:

- Čorak, *U funkciji znaka*, 32.
- Kraševac, Prelog, Kolečnik, *Akademija likovnih umjetnosti*, 43.
- Marković, *Šibenik u doba modernizacije*, 28.
- Kolečnik, *Umjetničko djelo kao društvena činjenica*, 56.
- Kolečnik, Prelog, *Moderna umjetnost u Hrvatskoj*, 96.

List of References:

- Čorak, Željka. *U funkciji znaka: Drago Ibler i hrvatska arhitektura između dva rata*. Zagreb: Centar za povijesne znanosti, Odjel za povijest umjetnosti – Društvo povjesničara umjetnosti, 1981.
- Kraševac, Irena, Prelog, Petar, Kolečnik, Ljiljana. *Akademija likovnih umjetnosti u Münchenu i hrvatsko slikarstvo = Die Akademie der Bildenden Künste in München und die kroatische Malerei*. Zagreb: Institut za povijest umjetnosti, 2008.
- Marković, Jagoda. *Šibenik u doba modernizacije*. Zagreb: Institut za povijest umjetnosti – Šibenik: Gradska knjižnica "Juraj Šižgorić", 2009.
- Kolečnik, Ljiljana, ed. *Umjetničko djelo kao društvena činjenica. Perspektive kritičke povijesti umjetnosti*. Zagreb: Institut za povijest umjetnosti, 2005.
- Kolečnik, Ljiljana, Prelog, Petar, ed. *Moderna umjetnost u Hrvatskoj 1898. – 1975*. Zagreb: Institut za povijest umjetnosti, 2012. https://www.ipu.hr/content/knjige/IPU_Moderna-umjetnost-u-Hrvatskoj_ISBN-978-953-6106-93-6.pdf (date of access 25 November 2017).

Translated books

Endnotes:

- Eco, *Umjetnost i ljepota*, 50.
- Piotrowski, *Avangarda u sjeni Jalte*, 34.

List of References:

- Eco, Umberto. *Umjetnost i ljepota u srednjovjekovnoj estetici*. Prijevod: Željka Čorak. Zagreb: Institut za povijest umjetnosti, 2007. [1987.].
- Piotrowski, Piotr. *Avangarda u sjeni Jalte: umjetnost Srednjoistočne Europe u razdoblju 1945.–1989*. Translation: Barbara Kryžan-Stanojević. Zagreb: Institut za povijest umjetnosti, 2013. [2009.].

The year of the first, i.e. the original edition should be indicated in square brackets.

Chapters of books and papers published in proceedings

Endnotes:

- Križić Roban, "Obilježja modernosti na području arhitekture", 60.
- Kolečnik, "Potreba revizije dominantne slike", 303.
- Prelog, "Sakralno slikarstvo 20. stoljeća", 58.
- Bjažić Klarin, "Le Corbusier s'il vous plaît? – Oui, mais... Inter-war Architecture Between Zagreb and Paris", 130.

List of References:

- Križić Roban, Sandra. "Obilježja modernosti na području arhitekture, urbanizma i unutrašnjeg uređenja nakon Drugoga svjetskog rata", 55–126. U: *Socijalizam i modernost: umjetnost, kultura, politika 1950.–1974.*, exhibition catalogue, ed. Ljiljana Kolečnik. Zagreb: Institut za povijest umjetnosti – Muzej suvremene umjetnosti.
- Kolečnik, Ljiljana. "Potreba revizije dominantne slike povijesti europske moderne umjetnosti i prijedlog 'horizontalne povijesti umjetnosti' Piotra Piotrowskog", 301–306. In: *Zbornik III. kongresa hrvatskih povjesničara umjetnosti (Zagreb, 25.–27. studenoga 2010.)*, ed. Andrej Žmegač. Zagreb: Institut za povijest umjetnosti, 2012.
- Prelog, Petar. "Sakralno slikarstvo 20. stoljeća", 58–59. U: *Krapinsko-zagorska županija: sakralna arhitektura s inventarom, feudalna arhitektura, spomen-obilježja*, ed. Ivanka Reberski. Zagreb: Institut za povijest umjetnosti, 2008.
- Bjažić Klarin, Tamara. "Le Corbusier s'il vous plaît? – Oui, mais... Inter-war Architecture Between Zagreb and Paris", 124–143. U: *French Artistic Culture and Central-East European Modern Art*, ed. Ljiljana Kolečnik, Tamara Bjažić-Klarin. Zagreb: Institut za povijest umjetnosti, 2017.

The same style of citation should be applied to encyclopedic entries.

Papers published in journals

In the List of References, the *Title of journal* should be followed by the year/volume (and the year of publication), followed by issue if the journal is published more than once a year. In the List of References, the full number of pages should be indicated. For papers published in online editions of journals, the cited data/metadata should be followed by citing the website (URL) linking to respective papers. For papers marked with an individual DOI (Digital Object Identifier), DOI should be cited instead of URL. The cited URL or DOI should be followed by indicating the date of access.

Endnotes:

- Horvatinčić, "Spomenici posvećeni radu", 155.
- Prelog, "O obilježjima Gamulinova tumačenja", 194.
- Bjažić Klarin, "CIAM networking", 41.
- Magaš, Prelog, "George Grosz and Croatian Art", 5.

List of References:

- Horvatinčić, Sanja. "Spomenici posvećeni radu i radničkom pokretu u socijalističkoj Jugoslaviji". *Etnološka tribina* 44, br. 37 (2014): 153–168.
- Prelog, Petar. "O obilježjima Gamulinova tumačenja slikarstva Proljetnog salona". *Radovi Instituta za povijest umjetnosti* 37 (2013): 193–198.
- Bjažić Klarin, Tamara. "CIAM networking – Međunarodni kongres moderne arhitekture i hrvatski arhitekti 1950-ih godina = CIAM Networking – International Congress of Modern Architecture and Croatian architects in the 1950s". *Život umjetnosti* br. 99 (2016): 40–57.
- Magaš, Lovorka, Prelog, Petar. "George Grosz and Croatian Art between the Two World Wars". *RIHA Journal* 0031 (7 Novemeber 2011), urn:nbn:de:101:1-201112191057.<http://www.riha-journal.org/articles/2011/2011-oct-dec/magas-prelog-george-grosz-and-croatian-art> (date of access 7 November 2017.).

News or magazine articles

News and magazines should be cited in the List of References using their full names. For articles written by unknown authors, citation entries should begin with article titles. For articles written by authors signed using initials or aliases, initials and aliases should be cited instead of names and

surnames. If the authorship is reliably known, authors' full names should be indicated in square brackets. For articles available online, websites (URL) and dates of access should be indicated.

Endnotes:

- Matoš, "Futurizam", 2.
- Čorak, "Bilješka o salonskoj mladosti".
- Mance, "Zbirni identitet".

List of References:

- Matoš, Antun Gustav. "Futurizam". *Obzor*, 23 March 1913, 1–3.
- Čorak, Željka. "Bilješka o salonskoj mladosti". *Telegram*, 24 October 1969, 17.
- Mance, Ivana. "Zbirni identitet". *Zarez*, 29 November 2007. <http://www.zarez.hr/clanci/zbirni-identitet> (date of access 25 November 2017.).

Doctoral dissertations, master theses, bachelor theses

When citing doctoral dissertations, master theses and bachelor theses, the type of text, the faculty and university of its origin, and the year of thesis defense should be indicated in the List of References.

Endnotes:

- Maroević, "Likovna umjetnost u hrvatskoj književnosti od moderne do danas", 50.

List of References:

- Maroević, Tonko. "Likovna umjetnost u hrvatskoj književnosti od moderne do danas". Doctoral dissertation, Faculty of Humanities and Social Sciences, University of Zagreb, 1976.

Websites and other online sources

For citing online sources, the same rules should be applied as for citing printed editions with the addition of indicating the date of access and URL. For online source that don't include detailed bibliographic data (name of author, location and date of publication), entries should include the title of the article, the name of website or publishing institution, the date of access and full website address (URL).

Endnotes:

- "Kongres povjesničara umjetnosti ove godine na temu institucija".
- Bošnjak, "Knjiga za često zavirivanje".
- Šimpraga, "Grad je sinteza".

List of References:

- "Kongres povjesničara umjetnosti ove godine na temu institucija". *Nacional.hr* [HINA], 23 November 2016. <http://www.nacional.hr/kongres-povjesnicara-umjetnosti-ove-godine-na-temu-institucija/> (date of access 30 November 2017).
- Bošnjak, Mario. "Knjiga za često zavirivanje". *t-portal*, last update 27 December 2012. <https://www.tportal.hr/kultura/clanak/knjiga-za-cesto-zavirivanje-20121227> (date of access 29 November 2017).
- Šimpraga, Saša. "Grad je sinteza". Interview with Željka Čorak. *Vizkultura*, 14 September 2017. <https://vizkultura.hr/intervju-zeljka-corak/> (date of access 27 November 2017).

Archival and unpublished material

Endnotes should include abbreviations for the name of country, the name of archive, the name and number of archival fond (separated with hyphen), the name of sub-series (if applicable), the name or description of the document and its date of origin. When citing an arranged fond, the entry may include the number of box or volume, the number/signature of document (if applicable), and the number of page or sheet.

Archival fonds used in research should be listed at the end of the List of References beginning with abbreviations previously used in Endnotes, followed by full data regarding the name of country, the name of archive, and the number and name of archival fond.

Given the varying nature of archival material and the varying level of previous arrangement of a particular fond, archival material may be cited in a different manner. In Endnotes and in the List of References, authors should aim to indicate known data in a precise, uniform and straightforward manner in order for other researchers to successfully locate the documents in question.

Endnotes:

- HR-HDA-1979-HDLU, kut. 30, Stenografski zapisnik skupštine, 11 May 1973, 15.
- SR-AJ-644-SULUJ, kut. 2, "Izveštaj o stanju Saveza i radu izvršnog odbora u periodu između IV. i V. kongresa", 1–2.
- IPU-ADO-AP, fasc. AP-OK-244, Vila Pflüger, Gornje Prekrižje 21, Zagreb, architectural plans.

List of References:

- HR-HDA-1979-HDLU: Hrvatska, Hrvatski državni arhiv, Zagreb, fond 1979, Hrvatsko društvo likovnih umjetnika.
- SR-AJ-644-SULUJ: Srbija, Arhiv Jugoslavije, Beograd, fond 644, Savez udruženja likovnih umjetnika Jugoslavije.
- IPU-ADO-AP: Institut za povijest umjetnosti, Arhiv Stjepan Planić (in deposit).

Additional instructions

For books, newspaper and other sources without indicated places and/or years of publication, the Latin abbreviations *s. l.* (sine loco, "without place") and *s. a.* (sine anno, "without year") should be indicated in the List of References. Additional data may be included in square brackets if known from a different source. For sources without indicated publishers, no further explanation is needed. Additional information regarding edition should be indicated at the end of the entry in square brackets.

Examples:

Šen, Edo. *Arhitekt Viktor Kovačić. Mapa-monografija*. Zagreb: Tipografija, 1927. [offprint].

Barr, Jr., Alfred H. *Cubism and Abstract Art / Alfred H. Barr, Jr.* Cambridge, Mass.: Belknap Press of Harvard University Press, 1986. [1936, reprint].